

County of Santa Clara

Public Health Department

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Date: February 8, 2021

To: Board of Supervisors

From: Dr. Marty Fenstersheib, COVID-19 Testing and Vaccine Officer, Public Health Department

Subject: **Off Agenda Report Regarding COVID-19 Vaccine Providers Task Force and Community Stakeholders Working Group**

At the Board of Supervisors Meeting on January 12, 2021 (Item No. 15), Supervisor Ellenberg requested an off-agenda report providing a brief summary of the meetings held to date and a membership list for both the COVID-19 Vaccine Providers Task Force and the COVID-19 Vaccine Community Stakeholders Working Group. Last year, the Public Health Department established these two collaborative groups to support efforts in planning for COVID-19 vaccine implementation.

COVID-19 Vaccine Providers Task Force

This task force is composed of representatives from local healthcare systems, hospitals, clinic networks, and county agencies, including Santa Clara Valley Medical Center: Hospitals and Clinics, Stanford Healthcare, Kaiser Permanente, Palo Alto Medical Foundation, the County EMS Agency, various Community Health Center partners, and others. The task force is dedicated to preparing and supporting vaccine providers from major healthcare facilities in the county in administration and management of the COVID-19 vaccines. Topics covered in these meetings include provider enrollment, vaccine allocation, vaccine storage and handling, vaccinators preparedness and training, data management, and other critical vaccine logistics. This group first met in mid-2020 to plan enhanced flu vaccination activities in Santa Clara County. The task force is now concentrated on COVID-19 vaccination planning. Meetings typically include 50 or more attendees. See attached for a roster of task force participants.

Vaccine Providers Task Force Meetings:

- **November 19, 2020 meeting:** This meeting included a discussion of vaccine logistics; a review of federal, state, and local roles; and a discussion and helpful feedback from participants.
- **December 3, 2020 meeting:** This meeting included a prioritization/allocation update, an overview of storage and handling requirements, an update on COVIDReadi, information on the State's PreMod system, and vaccine requirement and provider readiness updates.
- **December 10, 2020 meeting:** This meeting included a prioritization update, an update on the allocation and distribution schedule, a storage and handling update, and new information about provider readiness and reporting requirements.
- **December 17, 2020 meeting:** This meeting included a review of vaccine allocations, transport considerations, other storage and handling updates, provider readiness information, reporting

requirement updates, and a discussion of other resources.

- **December 24, 2020 meeting:** This meeting included an update on federal prioritization guidance, upcoming allocations, the County's vaccination clinic at the Fairgrounds, an update on extra Pfizer doses, and vaccine provider readiness and reporting requirement updates.
- **December 31, 2020 meeting:** This meeting included a prioritization and allocation update; a discussion of the Phase 1A, Tier 2 & 3 vaccination effort; and storage and handling, provider readiness, and reporting requirement updates.
- **January 7, 2021 meeting:** This meeting included a prioritization and allocation update; an update on the Phase 1A community vaccination efforts; a review of vaccine utilization by healthcare system; and storage and handling, provider readiness, and reporting requirement updates.
- **January 14, 2021 meeting:** This meeting included a prioritization and allocation update; an update on vaccine utilization; and storage and handling, provider readiness, and reporting requirement updates.
- **January 21, 2021 meeting:** This meeting included a prioritization and allocation update; an update on the paused Moderna lot; a discussion of CDPH's revised allocation method; and storage and handling, provider readiness, and reporting requirement updates.
- **January 28, 2021 meeting:** This meeting included a prioritization, utilization, and allocation update; an update on the state's third-party administrator announcement; and storage and handling, provider readiness, and reporting requirement updates.
- **February 4, 2021 meeting:** This meeting included a prioritization and allocation update; discussion of the new "no wrong door" policy; an update on CDPH's changing future allocation method; CDPH's Feb. 3rd letter to vaccination providers; and storage and handling, provider readiness, and reporting requirement updates.

COVID-19 Vaccine Community Stakeholders Working Group

The COVID-19 Community Stakeholder Working Group (CSWG) was formed in early December to engage cross sector leaders, agencies, community-based organizations, and other community leaders in the COVID-19 vaccine planning process. The purpose of the working group is to: 1) establish bi-directional and transparent information sharing about local vaccine planning and administration; 2) support the development and dissemination of public messaging regarding vaccine allocation, safety, access, and equity; and 3) advise on efforts to ensure access to COVID-19 vaccines and effective outreach to promote community uptake.

The CSWG consists of 14 diverse working groups representing East San José, South County, the faith community, businesses, the education sector, the non-profit community, the labor movement, disability rights groups, the aging community, the Asian/Pacific Islander community, the African/African Ancestry community, government, and the LGBTQ+ community. Rather than forming a separate Latino subgroup, the working group leads suggested charging each subgroup with identifying strategies to reach Latino residents, given the severely disproportionate impact of COVID-19 on our Latino community. There are nearly 200 individuals currently participating in the CSWG and 40 local leaders head each subgroup. A list of the subgroup co-leads is summarized below, and a list of all participants is attached.

Community Stakeholder Working Group meetings (full group):

- **December 7, 2020 meeting:** This meeting included discussion of the COVID-19 surge in Santa

Clara County, what we know about the COVID-19 vaccines, and the working group purpose and goals.

- **December 21, 2020 meeting:** This meeting included an update on vaccine authorization; a network mapping exercise in breakout groups; and a discussion of the federal vaccine prioritization guidance, the vaccine rollout framework, and the role of working group members and leads.
- **January 11, 2021 meeting:** This meeting included an update on vaccine administration, eligibility, and allocation; a discussion of vaccine program progress and immediate challenges; a review of meeting structure; and subgroup discussion.
- **January 25, 2021 meeting:** This meeting included an overview of vaccine program goals and progress, news from the State, a review of frequently asked questions, an update on County-operated vaccination clinics and language access strategies, and a communications update and feedback discussion.
- **February 8, 2021 meeting:** This meeting included an update on the vaccine program and community-based vaccination sites, state prioritization updates; the County's "no wrong door" policy, the vaccine demographic dashboard, and a discussion of leveraging the work of the subgroups.

The following is a list of the current subgroups and community leaders who lead each subgroup. Each subgroup has met at least twice since the start of the CSWG. In addition, leads of all of these subgroups have met individually with Public Health staff and collectively.

Subgroup	Subgroup Leads
African/ African Ancestry	Carmen Brammer – Unity Care Milan Balinton – African American Community Service Agency
Aging	Tylor Taylor – Saratoga Area Senior Coordinating Council Maureen Heath – Advisory Council for Sourcewise
Asian/ Pacific Islander	Sarita Kohli – AACI Quyen Vuong – ICAN
Business	Ahmad Thomas – Silicon Valley Leadership Group Kat Wortham – Silicon Valley Leadership Group Ken Toren – Red Cross
Community Health Clinics/Health Access	Dolores Alvarado – Community Health Partnership Mike Gonzalez – Santa Clara Family Health Plan
Disability Rights	Maria Daane – Parents Helping Parents Janet Nunez – Parents Helping Parents Sheri Burns – Silicon Valley Independent Living Center
East San José	Elizabeth Alvarez – Catholic Charities Jacky Franco – East San José PEACE Partnership Camille Llanes-Fontanilla – Somos Mayfair
Education	MaryAnn Dewan – County Office of Education Kathleen King – Healthier Kids Foundation Liz Dietz – Red Cross Laura Guajardo – County Office of Education Theresa Bovey – County Office of Education

	Kimiko Curtis – County Office of Education
Faith-Based	Jason Reynolds – Emmanuel Baptist Church Jon Pedigo – Catholic Charities
Government	Thomas Chin – City of Cupertino Liz Kniss – Community Leader
Labor	Vaughn Villaverde – Working Partnerships USA Bob Brownstein – Working Partnerships USA Jim Araby – UFCW Local 5
LGBTQ+	Gabrielle Antolovich – Billy DeFrank Center Saldy Suriben – SV Pride
Non-Profit	Kyra Kazantzis – Silicon Valley Council of Nonprofits Michele Lew – The Health Trust Victoria Ramirez – The Health Trust Kris Cameron – The Health Trust Marsha Hovey – CADRE
South County	Claudia Rossi – Community Leader Erin O’Brien – Community Solutions Michelle Wexler – Public Health Department

COVID-19 Vaccine Providers Task Force Roster

First Name	Last Name	Organization
Poorva	Kamath	Asian Americans for Community Involvement
Sarita	Kohli	Asian Americans for Community Involvement
Daniel	Winokur	Bay Area Community Health
Harsha	Ramchandani	Bay Area Community Health
Phyllis	Pei	Bay Area Community Health
Dolores	Alvarado	Community Health Partnership
Elena	Alcala	Community Health Partnership
Andre	Rossi	El Camino Health
Jen	Huang	El Camino Health
Jim	Griffith	El Camino Health
Jonathan	Cowan	El Camino Health
Ketul	Patel	El Camino Health
Mari	Numanlia-Wone	El Camino Health
Omar	Chugtai	El Camino Health
Reymundo	Espinoza	Gardner Health Services
Ranjani	Chandramouli	Gardner Health Services
Ann Phuong	Dinh	Good Samaritan Hospital
Gary	Purushotham	Good Samaritan Hospital
Jan	Olivas	Good Samaritan Hospital
Klaus	Thaler	Good Samaritan Hospital
Laura	Viti	Good Samaritan Hospital
Mei	Poon	Good Samaritan Hospital
Nancy	Clark	Good Samaritan Hospital
Sonia	Reece	Good Samaritan Hospital
Teresa	Gomez	Good Samaritan Hospital
Tien	Huynh	HCA
Angela	Bymaster	Healing Grove
Jeanette	Murphy	Hospital Council
Jo	Coffaro	Hospital Council
Anu	Balakrishnan	Indian Health Center
Daniela	Arcienega	Indian Health Center
Sonya	Tetnowski	Indian Health Center
Anita	Nguyen	Kaiser
Charulata	Ramaprasad	Kaiser
Christine	Walsh	Kaiser
George	Shea	Kaiser
Jessica	Migaki	Kaiser
Johnny	Wong	Kaiser
Patience	Beck	Kaiser
Paul	Waldron	Kaiser
Randy	Bergen	Kaiser
Eddie	Chan	North East Medical Services
Esther	Yang	North East Medical Services
Lynn	Liu	North East Medical Services
Oliver	Hsu	O'Connor Hospital
Thomas	Yi	On Lok

COVID-19 Vaccine Providers Task Force Roster

Kevin	Fell	One Medical
Astrid	Marquez	Palo Alto Medical Foundation
Cecilia	Aviles	Palo Alto Medical Foundation
Chantel	Johnson	Palo Alto Medical Foundation
Patricia	Hatcher	Palo Alto Medical Foundation
Ross	DeHovitz	Palo Alto Medical Foundation
Tamie	Limtiaco	Palo Alto Medical Foundation
Dominique	Lee	Planned Parenthood
Laura	Dalton	Planned Parenthood
Jaime	Chavarria	Ravenswood Family Health Center
Luisa	Buada	Ravenswood Family Health Center
David	Chuang	Regional Medical Center
Tarannum	Guller	Regional Medical Center
Alma	Burrell	Roots Community Health Center
Jatinder	Pals	Rota Care
Kenneth	Miller	Santa Clara County EMS Agency
Stephanie	Kleinheinz	School Health Clinics
Kinal	Shah	SCVMC
Andrea	Brollini	SCVMC
Jenni	Nguyen	SCVMC
Jennifer	Tong	SCVMC
Jill	Sproul	SCVMC
Kelsey	Kaku	SCVMC
Maily	Nguyen	SCVMC
Michael	Hwa	SCVMC
Narinder	Singh	SCVMC
Mudit	Gilotra	SCVMC - VHHP
Bonnie	Maldonado	Stanford
Grace	Lee	Stanford Children's
Jamie	Vik	Stanford Children's
Lauren	Puckett	Stanford Children's
Rishi	Seth	Stanford Children's
Shabnam	Gaskari	Stanford Children's
Steven	Chinn	Stanford Children's
Deepak	Sisodiya	Stanford Health Care
Hayden	Schwenk	Stanford Health Care
Lisa	Schilling	Stanford Health Care
Shelagh	Nolan	Stanford Health Care
Teri	Ard	Stanford Health Care

COVID-19 Vaccine Community Stakeholders Working Group Roster

First Name	Last Name	Organization, Agency, or Group
Dawn	Adams	SCVMC HEAR Justice Committee
Dolores	Alvarado	Community Health Partnership
Elizabeth	Alvarez	Catholic Charities of Santa Clara County
Mary	Alvarez-Nutting	Roots Community Health Center
Rose	Amador Le Beau	ConXión To Community
Gabrielle	Antolovich	Billy DeFrank LGBTQ+ Community Center
James	Araby	UFCW 5
Daniela	Arcienega	Indian Health Center of Santa Clara Valley
David	Arnone	Move Mountain View and Hope's Corner
Martha	Artiles	Sourcewise Advisory Council - City of Morgan Hill representative
Milan	Balinton	African American Community Service Agency
Julia	Barba	Community Health Partnership
Jeremy	Barousse	Community Health Partnership
Rev. Joseph	Benedict	Diocese of San Jose
Frank	Biehl	Santa Clara & San Benito Counties Building & Construction Trades Council
Zahra	Billoo	CAIR San Francisco Bay Area
David	Bini	Santa Clara & San Benito Counties Building & Construction Trades Council
Alejandra	Bologna	Consulate General of Mexico
Theresa	Bovey	Santa Clara County Office of Education
Carmen	Brammer	Unity Care Covid-19 Black
Bob	Brownstein	Working Partnerships USA
Jonathon	Brunson	Milpitas Unified School District
Luisa	Buada	Ravenswood Family Health Network
Sheri	Burns	Silicon Valley Independent Living Center
Alma	Burrell	Roots Community Health Center
Gisela	Bushey	Loaves & Fishes Family Kitchen
Salvador	Bustamante	Latinos United for a New America / LUNA
Fred	Buzo	AARP California
Angela	Bymaster	Healing Grove Health Center
Brett	Bymaster	Healing Grove Health Center
Chelsea	Byom	Santa Clara Family Health Plan (SCFHP)
Kris	Cameron	The Health Trust
Jennifer	Cayanan	LEAD Filipino
Ranjani	Chandramouli	Gardner Family Health Network, Inc.
Muhamed	Chaudhry	Ahmadiyya Muslim Community
Thomas (Tommy)	Chin	City of Cupertino
Euredis	Chipendo	Valley Homeless Healthcare Program
Mark	Covington	Church of Latter Day Saints
David	Cox	St. Joseph's Family Center
Kimiko	Curtis	Santa Clara Office of Education
Maria	Daane	Parents Helping Parents
Rabbi Faith Joy	Dantowitz	Congregation Emeth, Morgan Hill and CRAGSJ (Cantors and Rabbis of Greater San Jose)
Melanie	Daraio	FIRST 5 Santa Clara County
Kamilah	Davis	SCC PHD / Ujima Adult and Family Services
Claire	Day	Alzheimer's Association
Jennifer	Del Bono	Education
Aneliza	Del Pinal	Sourcewise
Mary Ann	Dewan	SCCOE
Tammy	Dhanota	SEIU 521
Janet	Diaz	SEIU 521
Stefania	Diaz	Community Health Partnership
Liz	Dietz	American Red Cross and member of MVDR
Lidia	Doniz	SEIU 521
Nina	Duncan	CCO - California Community Opportunities
Steve	Eckert	Alum Rock Counseling Center
Amanda	Edmondson	Temple Emanu-El
Charlene	Elefante	On Lok
Barbara	Estrada	Learning and Loving Education Center
Jesus	Flores	Latino Business Foundation Silicon Valley
Camille	Llanes-Fontanilla	Somos Mayfair
Jacky	Franco	Community Leader PEACE Partnership
Alvin	Galang	City of San Jose
Sanjay	Garla	SEIU USWW
Mudit	Gilotra	Valley Homeless Healthcare Program
Margaret	Glenn	Truevine Baptist Church
Mary	Gloner	Project Safety Net, Inc.
Veronica	Goei	Grail Family Services
Ron	Gonzales	Hispanic Foundation of Silicon Valley

COVID-19 Vaccine Community Stakeholder Working Group Roster

Mike	Gonzalez	Santa Clara Family Health Plan
Tracey	Gott	City of Sunnyvale Recreation Services
Kristofer	Green	Asian Americans for Community Involvement
Darcie	Green	Latinas Contra Cancer
Laura	Guajardo	SCCOE
Poncho	Guevara	Sacred Heart Community Service
Elena	Guzman	Community Health Partnership
Maureen	Heath	Advisory Council for Sourcewise; BAYMEC
Ann	Herosy	American Red Cross of Silicon Valley
Cayce	Hill	Veggielution
Jessica	Ho	NEMS
Natalie	Hodgen	Ravenswood Family Health Network
Marsha	Hovey	CADRE
Andi	Jordan	Cities Association of Santa Clara County
Poorva	Kamath	Asian Americans for Community Involvement
Peter	Katz	Mountain View Chamber of Commerce
Ryan	Kawamoto	Senior Planet @Avenidas
Kyra	Kazantzis	Silicon Valley Council of Nonprofits
Adrienne	Keel	Caminar (The LGBTQ Youth Space)
Katherine	Kelly	On Lok
Kathleen	King	Healthier Kids Foundation
Liz	Kniss	Community Leader
Elisa	Koff-Ginsborg	Behavioral Health Contractors' Association (BHCA)
Sarita	Kohli	Asian Americans for Community Involvement
Richard	Konda	Asian Law Alliance
Neil	Kozuma	Bay Area Community Health
Wayd	La Pearle	Santa Clara Valley Contractors' Association (SCVCA)
Karen	Larson	Santa Clara County Office of Education
Michele	Lew	The Health Trust
Jennifer	Loving	Destination: Home
Ariadna	Luna	African American Community Service Agency
Jocelyn	Ma	Santa Clara Family Health Plan
Meri	Maben	San Jose Public Library Foundation
Wendi	Mahaney-Gurahoo	FIRST 5 Santa Clara County
Sofia	Mahari	Health Equity and Racial Justice Enteriprise Committee (HEAR-Justice) from Santa Clara Valley Medical Center
Dawn	Maher	Sunnyvale Chamber of Commerce
Maritza	Maldonado	Amigos de Guadalupe Center for Justice and Empowerment
Malinda	Markowitz	California Nurses Association
Maria	Marroquin	Day Worker Center of Mountain View
Sarah	McDermott	UNITE HERE Local 19
Brandy	Miceli	Saratoga Area Senior Coordinating Council
May	Miller	San Jose Senior Commission
Diana	Miller	Social Services Agency
Shefali	Miller	Momentum for Health
David	Mineta	Momentum for Health
Dolores	Morales	CEMA
Anna	Morante	Resilient Families Gilroy
Tom	Myers	Community Services Agency of Mountain View and Los Altos
Laurie	Nakahira	Santa Clara Family Health Plan
Debbie	Narvaez	SEIU 521
Rodrigo	Navarro	Mexican Consulate
Michelle	Nelmida	LEAD Filipino
Janet	Nunez	Parents Helping Parents
Erin	O'Brien	Community Solutions
Colleen	O'Leary-Kelley	School of Nursing, San Jose State University
Mora	Oommen	Youth Community Service
Felwina	Opiso-Mondina	Pilipino Association of Workers and Immigrants
Zettie	Page	Bay Area Community Health
Laura	Palazzolo	Lincoln Law School of San Jose
Jon	Pedigo	Catholic Charities Of Santa Clara County
Mayra	Pelagio	Latinos United for a New America
Daniel	Perkins	WestGate Church / South Bay Pastor's Network
Anne	Phan	International Children Assistance Network (ICAN)
Tammie	Pitkin	On Lok PACE
Maryann (Abi)	Pitts	Santa Clara Valley Medical Center
Terri	Possley	Social Services Agency / In-Home Supportive Services
Janine	Ramirez	Rocketship Public Schools
Victoria	Ramirez	The Health Trust
Lisa	Rauch	San Jose State University

COVID-19 Vaccine Community Stakeholder Working Group Roster

Jason	Reynolds	Emmanuel Baptist Church
Eric	Rodriguez	City of San José
Claude	Rogé	School Health Clinics of Santa Clara County
Claudia	Rossi	Community Leader
Caitlin	Ruppel	On Lok
JP	Sahi	RotaCare Bay Area Free Medical Clinics
Judith	Sanchez	Santa Clara Valley Medical Center
Michelle	Sandberg	Santa Clara Valley Medical Center
Manuel	Santamaria	Silicon Valley Community Foundation
Josh	Selo	West Valley Community Services
Lubna	Shaikh	Muslim Community Association
Pooja	Sharma	Alignment
Haleh	Sheikholeslami	Peninsula Healthcare Connection
Brittney	Sherman	Morgan Hill Chamber of Commerce
Jolene	Smith	FIRST 5 Santa Clara County
James	Staten	San Jose Silicon Valley NAACP
Walter	Suarez Lopez	St Athanasius Catholic Parish
Saldy	Suriben	Silicon Valley Pride
Nathan	Svoboda	Project MORE
Annamaria	Swardenski	CADRE
Vivian	Taina	Working Partnerships USA
Tylor	Taylor	Saratoga Area Senior Coordinating Council/RYDE Senior Transportation Program /County Senior Care Commission
Sonya	Tetnowski	Indian Health Center
Ahmad	Thomas	Silicon Valley Leadership Group
Christine	Tomcala	Santa Clara Family Health Plan
Ken	Toren	American Red Cross of Silicon Valley
Amber	Tran	Santa Clara Family Health Plan
Huy	Tran	Vietnamese American Roundtable
Atkinson	Tran	Vietnamese American Roundtable
Anh	Tran	City of San Jose- EOC/ Office of Emergency Management
Cuauhcihuatl	Trinidad	Center for Training and Careers, Inc. (Conxion)
Eddie	Truong	The Silicon Valley Organization
Debbie	Vasquez	City of Morgan Hill
Taunuu	Ve'e	Regional Pacific Islander Taskforce
Sujatha	Venkatraman	West Valley Community Services
Lisa	Vieler	California Teachers Association
Vaughn	Villaverde	Working Partnerships USA
Mallory	von Kugelgen	City of Santa Clara Senior Center
Quyen	Vuong	ICAN
Tracy	Weatherby	Second Harvest of Silicon Valley
Chris	Wilder	Valley Medical Center Foundation
Mullissa	Willette	SEIU 521
Tina	Wong-Erling	City of Campbell
Kiana	Wood Munoz	African American Community Service Agency
Kat	Wortham	Silicon Valley Leadership Group
Ken	Yanagisawa	Community Health Partnership
Lupe	Yepiz	Community Health Partnership
Autumn	Young	City of San Jose EOC, EPIO
Javier	Zaldivar	San Andreas Regional Center
Theresa	Zhang	Santa Clara Family Health Plan
Jane	Zinner	Santa Clara County Office of Education